

CHB Exam Prep Shopping List

Fall 2024

Customs Regs Parts 1-199 & HTS 2024 can be ordered from Government Printing Office Bookstore (GPO)
Toll free: 866-512-1800 (DC area: 202-512-1800)

- To ensure timely shipping of your Regs & HTS, it is best to speaK with a live person at the GPO
- It is also recommended that you use a credit card when ordering through the GPO

If ordering late, ask for expedited service otherwise your publication may not arrive timely

- The GPO is unable to expedite Online orders – Be sure to speak to a live person
- Orders paid by check will be delayed until your check clears gov't bank processing. It usually takes 3-4 weeks.

- 1) Customs Regulations:** Stock # 948-006-00000-6 – Looseleaf (*Ordered from GPO Bookstore*)
(19 CFR Parts 1 – 199) Dated September 30, 2023 (*Incl 2 yrs of updates to Sept 2025*)
Cost from GPO \$296.00 (*You will not insert updates until instructed to do so*)
Note: You are ordering the Looseleaf version – Do not order the bound version
- 2) Harmonized Tariff Schedule:** Stock #: 949-040-00000-3 – Looseleaf (*Ordered from GPO Bookstore*)
(36th Edition 2024) Dated January 1, 2024
Cost from GPO: \$195.00
- 3) 19 CFR 200-End:** Stock # 869-098-00063-9 – Bound Book only (*Ordered from GPO Bookstore*)
(19 CFR Part 200 – End) Dated April 1, 2023 -- *recently added by CBP for the Apr 2024 CBLE*
Cost from GPO \$36.00 -- *you can delay purchase until CBP confirms this requirement*
- 4) Customs Law Handbook:** Stock # ISBN 9781663383587 – Bound Book only (*Ordered from Lexis Nexis*)
LexisNexis at Tel 1-937-865-1794
Cost for 2024 Version
from Lexis Nexis: \$90.00
*If Customs Law Handbook is ordered through email – LEBookstore@LexisNexis.com.
LE will send a payment link & will provide a 20% discount & free shipping.*
- 5) General Supplies:** Item #s & prices are subject to change by vendors / Details provided for your convenience
For questions concerning the Shopping list – Please contact the CHB Instructor, Renata Pearson at (650) 888-3070

Metal Catalog Racks

- **Note:** You need one 12" rack (*45 degree*) and one 6" rack (*45 degree*) and nine 2"ring sections
- 2 racks cost approx \$130 (approx \$50 for the 6" rack; approx \$80 for the 12" rack)
- **Important:** Ring type sections are sold separately from the racks –
DO NOT purchase the "Starter Set. A Starter Set comes with the 1" pin type sections - you need 2" Rings
- **12" Metal Rack for HTS & CATAIR/Directive info – made by Master (Martin Yale brand)**
Item # 912G (*get 45 degree rack - not 30 degree*) - SKU MY-912G -- \$72.95 (as of Mar 28, 2023)
- **6" Metal Rack for Customs Regulations & Addt'l handouts – made by Master (Martin Yale brand)**
Item # 906G (*get 45 degree rack - not 30 degree*) - SKU MY-906G -- \$60.95 (as of Mar 28, 2023)
A reliable & cost effective resource for ordering the Catalog Racks & Metal Sections: <http://medexsupply.com/>
If you have issues ordering from MedEx Supply- Call (888) 433-2300 Ext 7018 - Ask for Nancy



12" Rack



6" Rack



2" Ring

Metal Sections (Splines)

- **2” Ring Sections for Catalog Racks** –you need a total of **Nine (9) 2” Ring Sections** – price depends on the source - Be sure to obtain 9 Sections - Sometimes sold in pack of 3 – **Item "DRS3"(MY-DRS3) -**
 - Be sure to get the **2” ring” type NOT the pin type** – DRS stands for “Double Ring Section”
Pricing varies greatly for the Metal Racks & Sections...they cannot be found on Office Supply shelves.
 - **Note:** Make sure to check all sources for best pricing for the 2" Ring Sections
 - Metal Ring Sections can range in price - Low at \$8ea x 9 = \$72 vs High at \$14ea x 9 = \$126
 - You should perform an Internet search for the best pricing.

Divider Tabs for Materials – 42 sets of 8 cut divider tabs – Buy the Clear tabs **not** colored tabs

Pre-printed label inserts will be provided to you after Registration to facilitate your tabbing process.

Note: Amazon has the best price for Big Tab Dividers & sells them in boxes of 24 packs -
2 sets of 24 needed; Search for Avery Item 11115, 8-Tab Binder Dividers, Insertable Clear Big Tabs,
Pricing fluctuates – currently Amazon has them for \$19.82/ box of 24 sets
Look for the following criteria when purchasing the Divider Pages:

- Buff Paper (w/ edge reinforced by tape rather than reinforced holes - saves money)
 - Divider Tab: Clear / Sheet Size: 8-1/2"W x 11"L (do not buy colored tabs)
 - Tabs per Set: 8 Tabs - buy “Big Cut” rather than standard cut for better viewing
- **Highlighters** – Set of 6 highlighters
(1 Yellow, 1 Blue, 1 Green, 1 Pink, 1 Orange, 1 Purple)
e.g. Office Depot - Pen-Style Highlighters, 6 Asst Colors, Pack Of 12, Item #: 268264, \$5.79/pack
You may wish to obtain 3 or 4 yellow highlighters – yellow will be used most often for the Regs & HTS
 - **Self-Adhesive Tabs w/ Printable Inserts – Pack of 25 (Ttl 75 Self-Adhesive tabs needed - buy 3 Pkgs of 25)**
e.g. Office Depot Brand – Item # 409257 \$3.89 /pack
 - **Colored Folders & Plastic Sheet Protectors – 18 Folders / 18 Plastic Sheet Protectors**
Folders: You need 3 different colors for your folders – 4 for 1st color; 10 for 2nd color; 4 for 3rd color
Purchase from anywhere – Office Supply, Walmart, Dollar Store, etc – No need to buy a full box of folders
Plastic Sheet Protectors: Purchase heavyweight not lightweight – Amazon has pkg of 25 (Avery #74171)
 - **Calculator** – Must be a silent battery-operated model – price depends on size & where purchased
Look for a calculator w/ **12-digit capability**; It will be used in class & during the exam for Valuation questions
It is critical to buy a well-made calculator with proper sized buttons; do not buy a solar only or scientific calculator
 - **Foldable Cart** – w/ Wheels, Retractable Handle & Lid – Cart used at Exam Facility as it will provide secondary side table for HTS during the Federal Exam. (Dims 16"H x 18"W x 15"D)
Cost approx \$39.00 from Office Depot (CBP approved)
 - **Foldable Camping Table** – Rock Cloud Portable Camping Table Ultralight Aluminum;
It is placed on top of Cart during Exam to raise the level of HTS to proper table height. (CBP approved)
Dims 16"L x 14"W x 11.5"H; Cost from Amazon, approx. \$24

.....You do not need to purchase the Foldable Cart or Camping Table until after the Lesson 5 timeframe.....



**CHB Exam Prep Course
Fall 2024
Shopping Expenses**

#	CHB Exam Prep_Fall 2024_Shopping List Expense	From	Stock Number	Cost	Ttl Qty	Purpose	Comments
1	CHB Exam Prep Course	L&A	N/A	\$1,695.00	1	Training Materials	Online access provided upon registration
2	19 CFR - Regs Subscription dated Sep 30, 2023	GPO	948-006-00000-6	\$296.00	1	Reference Materials	Available end of May - should pre-order now
3	HTS dated Jan 1 2024	GPO	949-040-00000-3	\$195.00	1	Reference Materials	In Stock - will ship immediately
4	19 CFR 200-End - (CBP has not announced reqm't)	GPO	869-098-00063-9	\$36.00	1	Reference Materials	2024 not available yet - wait to buy
5	Customs Law Handbook dated 2024	Lexis Nexis	9781663383587	\$90.00	1	Reference Materials	Required supplement for Regs
6	Metal Rack - 6" (45 degree)- <i>Not the Started Kit</i>	multi-source	906G	\$72.00	1	Rack for Customs Regulations	Rack only (do not buy starter kit - only comes w 1" splines)
7	Metal Rack - 12" (45 degree)- <i>Not the Started Kit</i>	multi-source	912G	\$120.00	1	Rack for HTS	Rack only (do not buy starter kit - only comes w 1" splines)
8	Metal Splines (2" Ring Type)	multi-source	DRS3	\$117.00	9 pc set	Metal Splines for Racks	Dbt Ring Type 2" only (do not by 1" pin or 1" ring type)
9	Divider Pages - 2 Sets of 24 - 8 Cut Big Tab	multi-source	Avery 11112 / 11115	\$45.00	2 sets	Dividers for Regs & HTS & Handouts	Amz sells 24 set Box - need 2 boxes for total of 48 sets
10	Self Adhesive 1" Tabs - 25/pk	multi-source	Avery 16221	\$15.00	3 pk set	Tabs for Law Handbook & HTS GNS	Amz sells 3 pk set (only need 3 sets for total 75 tabs)
11	Highlighters (Yel, Blu, Grn, Pink, Ppl, Org)	multi-source	Avery 23585	\$6.00	1 set	Used to highlight Regs & HTS	Buy 2-3 extra yellow highlighters - heavily used for Regs
12	Colored Folders (Color1=4; Color2=10; Color3=4)	multit-source		\$20.00	18	Used w Racks for Regs, HTS, Handouts	Color1 =4 Regs; Color2 =10 HTS; Color3 =4 Extra Splines
13	Plastic Sheet Protectors - Heavy Duty	multi-source	Avery 74171	\$10.00	18	Used w Racks for Regs, HTS, Handouts	Amz sells a 25 pk; Will use 18 + need a few extra
14	Calculator (Battery Op, Silent, 12-digit capacity)	multit-source	Do not get too small	\$20.00	1	Used for Valuation Questions	Non-scientific; must be 12 digit capacity; not solar only
15	Foldable Cart w/ Wheels, Retractable Handle & Lid	multit-source	See Amazon	\$39.00	1	Cart used at CBP Exam Facility	Dims 16"H x 18"W x 15"D - See shopping list photo
16	Folding Camping Table by Cloud Rock	multit-source	Cloud Rock Brand	\$24.00	1	Table used at CBP Exam Facility	Dims 11.8"H x 14"W x 16"L - See shopping list photo
Total (Approx) Cost				\$2,800.00			

Website: [Leaphart & Associates](#)

All prices in blue are approx totals;	Prices vary depending on where you purchase
Found each price at time of creation	Must have Items 1 - 14 before 1st class (except item 4)
You must get Metal Racks / cannot use Binders	
Call Renata Pearson w/ questions @ 650-888-3070	

created May 10, 2024